

International Fuel Tax Association, Inc.  
Law Enforcement Committee

**Meeting Minutes**

**June 14, 2016**

**Attendance:** Andrew Markle (ON); Dave Bales (KS); Rob Chapple (SK); Barbara Arkwright (VA); William Haynes (NH); Eric Belford (MT); Vincent Wood (NS)

**Board Representatives:** Chuck Ulm (MD); Stuart Zion (CO)

**IFTA Representatives:** Tammy Trinker; Debbie Meise

**Regrets:** Kevin Ingalls (AL) Michael Klingenberg (WI) Joe Hatcher (MD)

**Call to order**

The monthly meeting of the Law Enforcement Committee was called to order at 14:04 (EST). 13:04 (CST) and 12:04 (MST) by Andrew Markle, Chair

**Agenda issues**

1. *Confirmed note taker*-Bill Haynes
2. *Attendance-Roll Call* - taken by Tammy Trinker
3. *Vote and approval of LEC meeting minutes for 10 May 2016* - Dave made a motion to approve 10 May 2016 minutes. Rob seconded and the meeting minutes for 10 May 2016 were approved unanimously.
4. *Board Update* - Drew asked the board about the IFTA Best Practice Guide.

Chuck initially indicated that he had not seen the email containing the guide. He later discovered he did in fact have the email. He had not realized he had 2 email addresses for Andrew. Chuck then indicated that the IFTA board voted not to publish the guide because it did not meet the board's expectations for a best practice guide. He also indicated that the board noted that there were a lot of tools currently used by law enforcement roadside that were not addressed in the guide (SAFER, IFTA Clearing house). Chuck volunteered his assistance in preparing a guide that would be more suitable to the board's expectations.

Stuart indicated that he understood that the board was looking for a best practice guide tailored towards the novice law enforcement officer. He stated that the guide currently seemed to be tailored to the experienced law enforcement officer and not the basic patrol officer.

Dave stated that the guide was designed for LE personnel. It was in essence a IFTA 101.

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Stuart recommended that the guide be tailored towards someone who has never done IFTA enforcement.

Chuck stated he had looked at an example of a best practice guide the board had identified and felt it was too lengthy for our purposes.

Andrew stated that to include all roadside enforcement tools would be troublesome as SAFER and electronic credentialing is not used in Canada.

Dave asked why the board was just now rejecting the guide and asking for additional editing when it had been on the agenda previously.

Chuck stated that he was not sure it was on the last meeting agenda for the IFTA board.

Andrew stated he was surprised by the comments and would look at the guide again and perhaps form a subcommittee to create a new document.

5. *LEC committee membership term review* -Rob read the current term expirations for the LE committee.

Drew stated that he understood there were two potential candidates for the region that Frank Hernandez vacated.

Andrew asked Dave to send an email listing the candidates to discuss at our next meeting.

6. *M&M Blitz stats review* -Rob read off the current results on file for the March and May M&M Blitz. He stated that there were over 96,000 IFTA qualified vehicles inspected. He also indicated that the number of jurisdictions participating in the March blitz was 29 and so far on the record for May is 14. He stated these numbers were taken from the website earlier in the day.
7. *Best Practices Guide*: Discussion held previously during the board update.
8. *IFTA Inc. Website update*- Andrew asked that the team take the time to review the IFTSA Inc. website at least monthly. He also asked that if any team member sees any needed corrections and/or additions, that they notify IFTA Inc. directly. Andrew also stated that he felt by visiting the site monthly, the team members would become more familiar with what it has to offer.

Dave stated that the minutes for April and May 2016 were missing.

Rob asked if Tammy had received the May 2016 minutes.

Tammy confirmed that she had received the May 2016 minutes.

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9. *M&M Blitz May 2016* – Andrew asked if any of the team had any discussion points they wanted to address now that the May blitz was complete.

Bill stated that he felt there should be some sort of roster that outlined the responsible IFTA and IRP jurisdictional representatives as well as the agency responsible in that jurisdiction for enforcement.

Vince indicated that he thought March was not heavily participated in due to being cold. He indicated that May was warmer in most regions and therefore probably sees more participation.

Andrew stated he agreed with Bill and noted that some enforcement agencies only conduct IFTA and IRP inspections on a part time basis. There is in some cases no real ownership in the jurisdiction for this type of enforcement. Andrew recommended we include this in our face to face discussions in September. Andrew also indicated that he had been successful in getting Quebec to participate in both the March and May 2016 blitz as well as New York for the March blitz.

10 – 14 – These agenda items not addressed due to time constraints.

15. *Workshop planning review* – Barbara indicated that she was still missing a few biographies and descriptions.

Dave asked Barbara to send out emails to those people she needed responses from to meet the completion goals.

Andrew stated they will be looking for four microphone runners during the presentations. He asked all volunteers to contact Dave if interested.

16. *Workshop Presentation Confirmations* – Andrew encouraged all committee members to bring their duty uniform to the workshop.

Andrew encouraged everyone to start thinking about nominees for the Charles Mills Award of Excellence. He was concerned that the nominee be selected as soon as possible to allow for appropriate travel arrangements.

Andrew asked Eric and Dave if they were prepared for the Dyed Fuel Presentation. He recommended that a brief description be included in one of the power points to provide a synopsis of what they would be seeing and learning.

Human Trafficking: Barbara confirmed that she had made contact with her presentation partner and they were ready to present.

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Tobacco Smuggling: Vince stated that he is currently still working on his presentation on Tobacco smuggling.

CVIEW Presentation: Andrew stated to Dave that Bill still needed a POC for the CVIEW presentation.

Dave stated he had made contact with Chris and will follow up after the meeting.

Active Shooter: Dave stated that he was able to find a suitable Active Shooter presentation that had been prepared by Homeland Security.

17. *LEC Shirt order update* - Dave stated that Thursday would be the last day to order a LEC shirt if wanted.

18. Brought forward to the next meeting

19. *Ballet Proposal sponsored by LEC* – Andrew recommended including this as part of our face to face meeting in September.

Dave reminded everyone that it was important that they complete their travel approvals as soon as possible because no airline tickets would be approved without prior jurisdictional travel approval.

The next L E C conference call is scheduled for July 12<sup>th</sup>, 2016

Conference call ended at 3:05 pm EDT.

Taken by: Bill Haynes (NH)